



# CITY COMMISSION MEETING

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THURSDAY, MARCH 3, 2016  
6:00 PM

**I. CALL TO ORDER BY THE MAYOR**

- A. Invocation ~ Steve Harmon, Pastor of Bethlehem Lutheran Church
- B. Pledge of Allegiance to the Flag

**II. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING**

- A. Consideration of the minutes for the regularly scheduled City Commission Meeting held on Thursday, February 18, 2016.
- B. Consideration of the minutes for the special called City Commission/School Board Joint meeting held on February 18, 2016

**III. PROCLAMATIONS ~ RESOLUTIONS ~ PRESENTATIONS**

- A. Presentation of Proclamation recognizing Kidney Disease Awareness Month.
- B. Presentation of Proclamation recognizing Employee Appreciation Day.

- C. Presentation of Proclamation recognizing Severe Weather and Flooding Preparation Week.
- D. Johnson City Schools Update Presentation.
- E. Resolution to Establish the Compensation of the Juvenile Court Clerk of the City of Johnson City, Tennessee.

**IV. PUBLIC INPUT**

**V. LICENSES**

- A. Consider a Certificate of Compliance for Phil Scharfstein, Benjamin Scharfstein and Melanie Bowman, One Stop Discount Wines & Liquors, Inc. d/b/a One Stop Wines & Spirits, 1735 West State of Franklin Road, Suite 10-11, Johnson City, Tennessee.
- B. Consider a Certificate of Compliance for Phil Scharfstein, Rena Scharfstein and Melanie Bowman, Colonel Steve's Wine & Liquor, 800 West Market Street, Johnson City, Tennessee.
- C. Consider a Certificate of Compliance for Food City #601, 2120 South Roan Street, Johnson City, Tennessee, Washington County.
- D. Consider a Certificate of Compliance for Food City #629, 920 North State of Franklin Road, Johnson City, Tennessee, Washington County.
- E. Consider a Certificate of Compliance for Food City #641, 4307 North Roan Street, Johnson City, Tennessee, Washington County.
- F. Consider a Certificate of Compliance for Food City #670, 125 Judge Gresham Road, Gray, Tennessee, Washington County.
- G. Consider a Certificate of Compliance for Food City #699, Piney Flats, Tennessee.

- H. Consider a Beer License application for Hospitality Investments, Inc. d/b/a Rocks Modern Grill, 3119 Bristol Highway, Suite 108, Johnson City, Tennessee.

**VI. STREET CLOSURES**

- A. Consider street closure request from Johnson City Rotary Club to accommodate the Jacob's Memorial Ride and Awareness Walk to be held on Saturday, April 16, 2016 from 7:00 a.m. until 11:00 a.m.
- B. Consider street closure request from Tri-Cities Road Club to accommodate the Southeast Regional Bicycle Race held on Sunday, June 5, 2016, from 6:00 a.m. until 5:00 pm.

**VII. CONSENT AGENDA**

**A. GENERAL:**

**i. Parks & Recreation – Senior Services**

Consider review and approval of FTDD Area Agency on Aging and Disability Annual Project Award Application for the City of Johnson City.

**ii. Police Department**

Consider approval of the Memorandum of Understanding with Frontier Health for services to be rendered for the Day Reporting Center during the months of April, May and June of 2016.

**iii. Police Department**

Consider approval of the Memorandum of Understanding with First Tennessee Human Resource Agency for reimbursement of services rendered for the Program Manager of the Day Reporting Center and rental fees for the 2,500 square foot office and classroom space for the months of April, May and June of 2016.

iv. **Police Department**

Consider approval of the Memorandum of Understanding with the Tennessee Department of Corrections for thirty (30) hours a week for Probation Officer Shelly Hyatt to work at the Day Reporting Center during the months of April, May, and June of 2016.

v. **Police Department**

Consider approval of the Office of Criminal Justice Programs TCCRP Grant with revision to error in the amendment language in which OJCP neglected to include the proper clause extending the contract term on the amendment that was approved at the February 18, 2016 Commission meeting.

vi. **Water & Sewer Services**

Consider authorizing the Mayor to execute the Knob Creek and Brush Creek Wastewater Treatment Plant Improvements Contract.

vii. **Water & Sewer Services**

Consider authorizing the Mayor to sign necessary documents for Clean Tennessee Energy Grant.

viii. **Public Works**

Consider approval of the Change Order No. 1 with Henley Roofing Company for the reroofing of the Old JC Penny's Building indicating a deduction of \$10,000.00.

ix. **Public Works**

Consider approval of the Change Order No. 3 to the Farmers Market Contract with Trademark of VA for the Farmers Market Construction Project indicating a deduction of \$26,753.55.

x. **Fire Department**

Consider approval to apply for The Staffing for Adequate Fire and Emergency Response Grant (SAFER).

xi. **Development Services**

Consider approval and authorizing Mayor to sign Joint Funding Agreement between the Johnson City Metropolitan Transportation Planning Organization and the U.S. Geological Survey Division of the U.S. Department of the Interior.

xii. **Administration**

Consider approval of the Defined Contribution Plan Amendment regarding Qualified Domestic Relations Orders (QDRO).

xiii. **Administration**

Consider authorizing Mayor to sign contract documents with BurWil Construction Company for the renovations and additions to Freedom Hall Civic Center.

**B. INVOICES:**

- i. The TML Pool ..... \$30,700.71  
Risk Management  
Claim Invoices  
Funding Source: Budgeted Expense-Insurance Fund Liability Reserves
- ii. CDM Smith..... \$56,029.44  
Water & Sewer Services  
Brush Creek & Knob Creek WWTP Improvements  
Funding Source: Water/Sewer Bond Funded
- iii. LDA Engineering ..... \$915.00  
Water & Sewer Services – Work Order #2  
State of Franklin Emergency Generator  
Funding Source: Water/Sewer Bond Funded
- iv. LDA Engineering ..... \$28,702.50  
Water & Sewer Services – Work Order #5  
Tannery Knob Water Tank Replacement  
Funding Source: Water/Sewer Bond Funded

- v. Hazen & Sawyer..... \$48,380.22  
Water & Sewer Services  
Lower Brush Creek Sanitary Sewer Interceptor Replacement  
Funding Source: Water/Sewer Bond Funded
- vi. Thomas Construction Company..... \$61,081.39  
Water & Sewer Services – Pay Request #5  
Galvanized Waterline Replacement  
Funding Source: Water/Sewer Budgeted Expense
- vii. Wiedemen & Singleton..... \$2,230.00  
Water & Sewer Services – Task Order #8  
Watauga Water Treatment Plant Hypochlorite Disinfection Conversion  
Funding Source: Water/Sewer Bond Funded
- viii. Tysinger, Hampton & Partners..... \$9,570.00  
Water & Sewer Services – Work Order #4  
Austin Springs Road Waterline Upgrade  
Funding Source: Water/Sewer Budgeted Expense
- ix. Littlejohn Engineering ..... \$3,110.43  
Public Works  
Cobb Creek Stormwater Study  
Funding Source: Stormwater Fund
- x. Mattern & Craig..... \$13,170.86  
Public Works  
Traffic Signalization Project (CEI Services)  
Funding Source: 100% STP Funding
- xi. Mattern & Craig ..... \$2,100.00  
Public Works  
VA Hospital Access Road  
Funding Source: Federal HPP and 20% Local

- xii. Beeson Lusk and Street Architects..... \$800.00  
Public Works – Final Payment  
Reroofing Old JC Penny’s Building Project  
Funding Source: Budgeted Expense
- xiii. Henley Roofing Company..... \$7,200.00  
Public Works – Pay Request No. 4  
Reroofing Old JC Penny’s Building/Hands On Museum Portion  
Funding Source: Budgeted Expense
- xiv. Henley Roofing Company ..... \$9,952.50  
Public Works – Final Payment  
Reroofing Old JC Penny’s Building/Hands On Museum Portion  
Funding Source: Budgeted Expense
- xv. Gresham, Smith and Partners ..... \$590.94  
Public Works  
Indian Ridge Road Intersection Improvements  
Funding Source: STP Funds
- xvi. Trademark of VA..... \$183,127.25  
Public Works – Pay Application No. 11  
Johnson City Farmers Market  
Funding Source: TI & Capital Account Fund
- xvii. Burleson Construction Company..... \$1,927.66  
Public Works  
Johnson City Farmers Market Project Management  
Funding Source: TIF & Capital Account Fund
- xviii. Burleson Construction Company..... \$4,228.07  
Administration  
Freedom Hall Renovations  
Funding Source: Bond Funded

- xix. Mechanical Design Services..... \$5,026.94  
Administration  
Freedom Hall HVAC Modifications  
Funding Source: Budgeted Expense
- xx. Shaw & Shanks Architects, PC..... \$9,740.90  
Administration  
Freedom Hall Renovations and Additions  
Funding Source: Budgeted Expense
- xxi. Shaw & Shanks Architects, PC..... \$37,500.00  
Administration  
Freedom Hall Arena Seating Project  
Funding Source: Budgeted Expense
- xxii. HVAC Inc..... \$401,667.06  
Administration  
Freedom Hall Renovations  
Funding Source: Bond Funded

**C. BIDS**

- i. **ITB #5961**  
Portland Utilities Construction Co ..... \$1,095,110.23  
Water & Sewer Services  
Cash Hollow Sewer Basin Rehabilitation Project  
Funding Source: Rate Funded Capital
- ii. **ITB #6004**  
Ferguson Enterprises..... \$5,750.00  
Water & Sewer Services – Change Order  
Water Distribution Items  
Funding Source: Budgeted Expense



iii. **ITB #6018**

Various Vendors..... \$94,776.56

Water & Sewer Services

Water Distribution Items

Funding Source: Budgeted Expense

**D. PURCHASES**

i. TriTech Software Systems ..... \$39,759.02

Police Department

Annual Software Maintenance and Renewal

Funding Source: Police Technology Fund

ii. Kendall Electric ..... \$59,980.00

Water & Sewer Services

Raw Water Intake Pump Variable Frequency Drive Replacement

Funding Source: Budgeted Expense

iii. Micro-Comm Inc..... \$29,332.00

Water & Sewer Services

Remote Terminal Unit Additions

Funding Source: Budgeted Expense

**VIII. PLAN OF SERVICES PROGRESS REPORTS**

- A. Public Hearing and Consideration of the Plan of Services Progress Reports for Garland Farms Phase IV Annexation Area.

**IX. ORDINANCES (First Reading)**

**A. Ordinance #4598-16**

An ordinance to allow the conveyance of property located at Buffalo Ridge Drive to the Northeast Tennessee Sports Management, LLC and Michael F. Balluff.

B. **Ordinance #4599-16**

An ordinance to rezone 117 E. King Street from B-3 (Supporting Central Business) to B-2 (Central Business).

C. **Comprehensive Plan**

Consider adoption of the Major Street and Road Plan a component of the Planning Division's Comprehensive Plan. Public Hearing and Adoption

X. **ORDINANCES (Second Reading)**

A. **Ordinance #4596-15**

An ordinance to revise, update and add new sections to the Code of the City of Johnson City regarding alcoholic beverages, beer and wine by amending Title 8 and Title 20 of the Code of the City of Johnson City, Tennessee, and repealing all ordinances and parts of ordinances in conflict herewith.

B. **Ordinance #4597-16**

An ordinance to contract the corporate limits and remove portions of the Suncrest Annexation area.

XI. **OTHER**

A. Consider approval of the City View Software Proposal (Development Services).

B. Consider approval of the revisions to the Founders Park Event Policy (Administration).

C. Consider approval of the Pavilion at Founders Park License and Management Agreement (Administration).

XII. **CITY MANAGER'S REPORT**

XIII. **ADJOURNMENT**

XIV. **INFORMATION**

- A. Checks signed by the City Manager over \$25,000
- B. Appointment of Employees
- C. Financial Report for January 2016
- D. Key Financial Statistics for January 2016
- E. WWTP Reports for January 2016
- F. Memorandum regarding Collegiate and AAU Outdoor Track and Field Site.